



Memorandum

Students' Feedback Subcommittee Meeting
on November 16, 2017. from 10 a.m. at the Kenézy Villa

Attendance list: Prof. Zoltán Papp Vice Dean for Scientific Affairs, Chairman of the Students' Feedback Subcommittee; Norbert Németh Vice Dean for Educational Affairs, Róbert Pórszász associate professor, Pál Pap Head of Registrar's Office, Bence Ádám, Sándor Oláh, Ádám Fodor students of the Faculty of Medicine.

Professor Zoltán Papp: greeted those present. He said that the meeting would proceed according to the posted agenda. He stressed that feedback at the Faculty of Medicine:

- is coordinated by the Student's Feed-Back Subcommittee and aims to make decisions based on critically evaluated information by the teaching staff and representative student organizations and to provide data on the performance of educators and students,
- aims to serve the improvement/development of education,
- is based on its availability for a wide range of students,
- should be respected as an efficient tool by students,
- is effective only if students participate in sufficient proportions,
- can be promoted by incentives (e.g.: coordinated exam registrations, making feedback-based actions public on the Faculty's website.)
- will include the written opinion of educators on students' performance in the future

Feed-back results of the 2nd semester of the academic year 2016/2017

Pál Pap:

- Based on the lecturers' and students' feedbacks the questionnaires have been modified.
- Presentation of feedback results from medical students in case of the academic year 2016/2017 2nd semester.
- Questionnaires have been prepared for divided programs too, and adjusted for the Medical Diagnostic Analysts' (BSc.) program for three compulsory courses. Questionnaires were circulated during the 2nd semester.
- Presentation of Students' feedback results of the Medical Diagnostic Analysis (BSc.) program. (see attachment I).
- Presentation and discussion of the letter received from the 4th and 5th year Hungarian medicine students.
- Filling out of the feedback questioners cannot be made compulsory for students.
- According to the system formerly accepted by the Faculty's Leadership, questionnaires should be sent out in a rotational fashion for the different subjects. All departments will



receive feedback in the current academic year, but not necessarily for all of their subjects.

Norbert Németh:

- improving the quality of education and the success of accreditation procedures is possible only with representative feedback results,
- there are problems with the commonly used bonus system (conflict of repeated years and equal opportunities)
- the forum for feedback is the Students' Feedback Subcommittee, the problems have to be discussed here.

All members of the committee agreed that the previous feedback and bonus systems would be used in the future.

Róbert Pórszász:

- during every semester there are serious problems with the written tests/examinations at the ends of study periods. At the end of semesters, students do not attend classes because they are preparing for incoming tests. Consequently, it is almost impossible to manage lessons at the last weeks of semesters.

Zoltán Papp:

- a potential solution for the above problem could be a system with 14-week term-time for every semester. Moreover, semesters should start on the first week of September, not in the middle of September, like in 2017.

In the 1st semester of the academic year 2017/2018. the early registration for exams as a bonus will be available in case of minimum 3 completely fulfilled questionnaires.

Professor Zoltán Papp thanked for the attendance, and closed the meeting.

Zoltán Papp M.D, Ph.D.,D.Sc.

Vice-Dean for Scientific Affairs

Chairman of the Student Feed-Back Subcommittee

Judit Domján
keeper of the minutes

November 16. 2017.